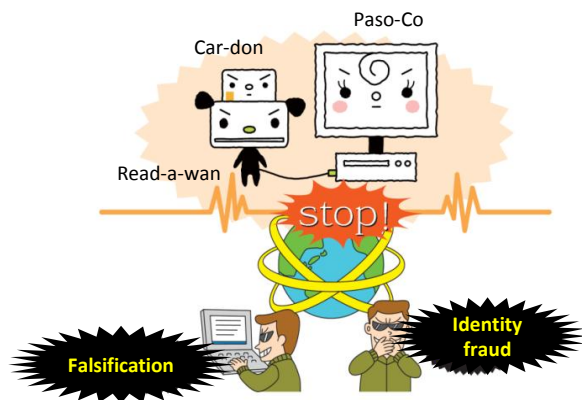


For the Secure Procedure

Public Certification Service for Individuals

However, in order for everyone to safely use online procedures, we need a countermeasure against "Identity-fraud" which would allow someone else to make a false application, and "Falsification" where a third person could rewrite your data.

Public Certification Service for Individuals provides you with an **electronic certificate** to prevent "Identity fraud" or "Falsification", enabling you to make safe and secure administrative procedures online.



Would you like to start completing online procedures conveniently with an electronic certificate provided through the Public Certification Service for Individuals ?



For more information on the electronic certificate, please visit our website below or enquire at your local municipal office where you have your resident record.

Please be aware there are only a limited number of electronic certificates issued per day. Please plan ahead to make an application or renew an electronic certificate.

For more information on the service and how to use it, please go to:

Public Certification Service for Individuals website

<http://www.jpki.go.jp/>

公的個人

検索



This pamphlet is subsidized and issued as part of promoted business of Takarakuji lottery.

2012.03

For convenient and secure online procedure

Public Certification Service for Individuals

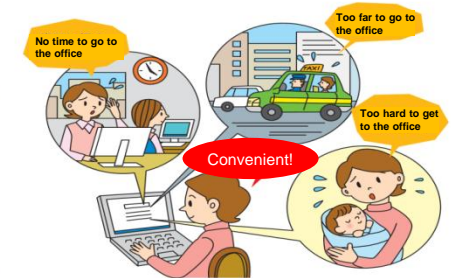
**Public Certification Service for Individuals
Designated Certification Authority**

**Local Authorities
Satellite Communications
Organization**

Easy and Convenient

Online Procedure

Many administrative procedures can now be easily completed through the internet. You no longer have to visit a government office to complete an administrative procedure. Use your own PC at home and get it done online.



<<Popular procedures online>>

- Online national tax return filing and Tax payment system (e-Tax)
<http://www.e-tax.nta.go.jp> *Japanese version only
 - Motor vehicle registration and other procedures
<http://www.oss.mlit.go.jp/portal/index.html>
*Japanese version only
 - Requesting a copy of the resident record
(Only available at some municipalities)
- ※ Procedures available may vary depending on municipality.

Reject Inappropriate Access

Electronic Certificate

An electronic certificate can be obtained at the municipal government office and stored on the Basic Resident Registration Card (Jyuki Card)

The electronic certificate is stored on this card!



- Complied with international standards
- Difficult to forge

Steps to Electronic Application

STEP1 >>> Get a basic resident registration card

Please enquire at your local municipal office where you have your resident record.

What you need	<ul style="list-style-type: none"> • Application form (supplied at the office) • Photograph (if you are applying for one with a photograph) • Public identification, such as driver's license (you may need multiple forms of identification depending on municipality) • Personal seal
Fee	Around 500 yen (varies on municipality.)
Length of validity	10 years

STEP2 >>> Get an electronic certificate

Information will be stored on the Basic Resident Registration card at the municipal office.

What you need	<ul style="list-style-type: none"> • Application form (supplied at the office) • Basic Resident Registration Card • Public certificate such as driver's license
Fee	500 yen
Length of validity	3 years

STEP3 >>> Prepare an IC Card Reader/Writer

Prepare an IC card reader/writer and install necessary drivers.

You can buy an IC card reader/writer at electronics retail stores and electronics manufacturers' websites.



STEP4 >>> Set up your PC

Install user client software for the Public Certification Service for Individuals on your PC with internet access.



Check requirements of your PC ✓
<http://www.jpki.go.jp/>

STEP5 >>> Make an electronic application/declaration

Make an electronic application/ notification at the appropriate agency.

You may need additional software and/or JRE (Java Runtime Environment) to suit each individual agency that you are making an application to. Please check each agency's website before making an electronic application.



About the password for a Basic Resident Registration Card/ electronic certificate.

- There are 2 kinds of passwords.
 - Password for Basic Resident Registration Card (4 digit numbers)
 - Password for electronic certificate (4-16 letters and numbers)
- For an electronic application/declaration, use the **password for electronic certificate (password for the Public Certification Service for Individuals)**.
- If you have forgotten your password to the electronic certificate, you need to reset it at the municipal office. You must bring public identification with a photograph at the time of resetting.
- If you make 5 consecutive attempts with the wrong password, the system will be locked and you will need to **unlock it at the municipal office**.

When You Use a Electronic Certificate

Important Points

○ You can apply for a renewal 3 months prior to the expiry date of validity. Fee for renewal is 500yen.

○ Your electronic certificate will be invalidated even before the expiry date of validity when the following circumstances occur.

- When you make an application for invalidation of electronic certificate.
- When there are any changes of name, date of birth, residential address due to such things as moving, change of address, marriage.

○ You need to invalidate your electronic certificate when it has been or might have been lost or stolen. Please make application for invalidation at the municipal office.

○ If you need a new electronic certificate after making an application for invalidation of the old one because you lost it, please make an application for an electronic certificate at the municipal office again. Reissuing of an electronic certificate is 500 yen.

For more information on the Public Certification Service for Individuals and electronic certificates, please visit our website: <http://www.jpki.go.jp/>